

**The Board's Minutes of the East Donegal Township Board of Supervisors
Held on September 4, 2025**

The regular meeting of the Board of Supervisors of East Donegal Township was held on Thursday, September 4, 2025, at 7:00 PM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547

The meeting was called to order by Supervisor Allen Esbenshade.

Supervisor Kenton Sweigart led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Supervisors Allen Esbenshade, Michael Brubaker, and Kenton Sweigart. Also in attendance were Scott Kingsboro, Township Manager, and Jodi Diaz, Finance Director.

Mr. Esbenshade opened the meeting for public comments:

- Bridey Hannold, resident of 9 N. River Street, thanked the township for recent alley repairs and the walkway construction from Fuhrman Park to the Township building improving safety and accessibility for residents. Mrs. Hannold provided feedback on the proposed ordinance related to traffic and parking, pointing out the use of property addresses instead of street locations for no-parking zones. Hannold requested that the adoption of the ordinance be postponed for further review.
- Frank Splain Jr., HOA President of Maytown Village Square, spoke next. He explained that the HOA supports the creation of no-parking zones near playgrounds so emergency vehicles can maintain access. He confirmed that the HOA has provided easements and coordinated with the township on this effort. He also reinforced the importance of improving traffic safety at the Fuhrman Road and Coffee Goss Road intersection.
- Sarah Burke of 341 Kelly Avenue, Mount Joy, expressed concerns regarding recurring flooding affecting her property as well as neighboring properties. Mrs. Burke asked the township to pursue solutions. A discussion followed with supervisors about runoff responsibilities, soil saturation, and potential funding avenues through the Conservation District or state and federal sources. Mrs. Burke requested the matter be placed on future agendas for continued discussion.

The Board approved the minutes for August 7, 2025, and August 19, 2025, regular meetings of the Board of Supervisors. Motion made by Mr. Sweigart and seconded by Mr. Brubaker.

Discussion: None. Vote: Mr. Sweigart: yes, Mr. Esbenshade; yes. Mr. Brubaker; yes. Motion Passed.

Presentation: 441/743 Project:

Jay States from Grove Miller Engineering provided an update on the intersection improvement project at Routes 441 and 743. Planned improvements include new radar-based traffic signals and synchronization with nearby intersections. The project is expected to be completed by April 2026.

Old Business:

A. Subdivisions, Land Development, Stormwater Management and Planning Modules.

1. Release of Financial Security – Revised Stormwater Management Plan for John L. Fisher Greenhouse; A motion was made by Mr. Brubaker, and seconded by Mr. Sweigart, to approve the reduction of financial securities posted for the revised stormwater management plan for John L. Fisher Greenhouse in the amount of \$275.00 as recommended in the letter from David Miller Associates dated August 29th, 2025.

Discussion: None. Vote: Mr. Esbenshade; yes; Mr. Brubaker; yes; Mr. Sweigart; yes. Motion passed.

B. Resolutions – N/A

C. Ordinances

1. Ordinance 2025-3, To Amend the Code of Ordinances of East Donegal Township to Amend Chapter 28. Motor Vehicles and Traffic, Article II. Traffic Regulations to set Maximum Speed Limits in Residence Districts, to Correct Street Names in the Current Ordinance and to Make Certain Other Corrections, Deletions, and Amendments; A motion was made by Mr. Sweigart and seconded by Mr. Brubaker to table the Ordinance.

Discussion: None. Vote: Mr. Esbenshade; yes; Mr. Brubaker; yes; Mr. Sweigart; yes. Motion made to table decision until next meeting.

New Business:

A. Subdivisions, Land Development, Stormwater Management and Planning Modules – N/A

B. Resolutions

1. Resolution 2025-13 for Plan Revision for New Land Development, Drager Tract; A motion was made by Mr. Sweigart, and seconded by Mr. Brubaker, to approve Resolution 2025-13 approving the Sewage Facilities Planning Module for the Drager Tract and its submittal to the Pennsylvania Department of Environmental Protection.

Discussion: None. Vote: Mr. Esbenshade; yes; Mr. Brubaker; yes; and Mr. Sweigart; yes. Motion passed.

C. Ordinances – N/A

D. Motions/Decisions:

1. Acknowledge Minimum Municipal Obligation to the Non-Uniform Pension Plan for the year 2026; A motion was made by Mr. Brubaker and seconded by Mr. Sweigart to acknowledge the receipt of the calculated Minimum Municipal Obligation to the Non-Uniform Pension Plan for the year 2026, as prepared by Scott A. Kingsboro, the plan's Chief Administrative Officer, in the amount of \$138,118.70.

Discussion: None. Vote: Mr. Esbensshade; yes; and Mr. Brubaker; yes; Mr. Sweigart; yes. Motion passed.

2. Advertise for the Receipt of Bids for the 2026 Riverfront Park Farm Lease; A motion was made by Mr. Sweigart and seconded by Mr. Brubaker to authorize the Township Manager to advertise for the receipt of bids for the 2026 Riverfront Park Farm Lease.

Discussion: None. Vote: Mr. Esbensshade; yes; and Mr. Brubaker; yes; Mr. Sweigart; yes. Motion passed.

E. Acknowledgements

1. Retirement letter from the Zoning Officer/Building Code Official – A motion was made by Mr. Brubaker and seconded by Mr. Sweigart to accept the retirement letter and approve advertising to fill the position vacancy.

Discussion: None. Vote: Mr. Esbensshade; yes; and Mr. Brubaker; yes; Mr. Sweigart; yes. Motion passed.

A motion was made by Mr. Sweigart and seconded by Mr. Brubaker to approve the Treasurer's Reports for the Township and approve the payment of Township bills. Discussion: None. Vote: Mr. Sweigart; yes, Mr. Brubaker; yes, and Mr. Esbensshade; yes. Motion passed.

FUND	AMOUNT	CHECK #'s
General Fund	\$284,308.80	53658-53686
Trash and Recycling Fund	\$105,911.31	2313-2318
Subdivision Escrow Fund	\$5,804.55	661
Highway Aid Fund	\$8,332.35	154
TOTAL	\$404,357.01	

Mr. Esbensshade acknowledged the Board's receipt of the Balance Sheets for the period ending July 31, 2025, for all Township Funds.

Copies of the August 2025 Zoning/Building Report were provided to the Board. For the month, a total of 12 permits were issued (7 Zoning Permits, 3 UCC Permits, and 2 combinations of Zoning/UCC Permits). The total value of construction authorized equals \$461,649.00. Permit

fees collected totaled \$2,140.00. There were 13 zoning inspections and 15 UCC inspections conducted in the month.

The Board received copies of the August 2025 Township Roadmaster Report.

The Board received copies of the August 2025 Milanof-Schock Library Report.

The Board received copies of the East Donegal Sewer Authority July 15, 2025, meeting minutes.

The Board received copies of the Marietta-Donegal Joint Authority July 22, 2025, meeting minutes.

For January thru August 2025, Municipal Emergency Services Authority responded to 561 calls in East Donegal Township. For the year 2025, MESA has responded to a total of 4,932 calls. The Board also received copies of MESA's July 23, 2025, meeting minutes

The Board received copies of the GEARS July 15, 2025, meeting minutes

Liaison Assignment Reports

Administration/Personnel - None

Finance - None

Parks and Recreation - None

Planning and Development - None

Public Safety – EMA Coordinator Frank Splain Jr. gave an update to the Board and gave highlights on items worked on in August. He also handed out the Board an August 2025 report and a certificate of course completion for "Planning and Response for Rural Communities"

Public Works - None

Adjournment

A motion was made by Mr. Brubaker and seconded by Mr. Sweigart to adjourn at 7:59 PM.

Vote: Mr. Sweigart; yes, Mr. Brubaker; yes, and Mr. Esbenshade; yes. Motion passed.

Respectfully Submitted,

Scott A. Kingsboro, Township Secretary