

The Board's Minutes of the East Donegal Township Board of Supervisors
Held on November 18, 2025

The work session of the Board of Supervisors of East Donegal Township was held on Tuesday, November 18, 2025, at 8:30 AM in the East Donegal Township Municipal Building located at 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Chairman Allen Esbenshade.

Supervisor Esbenshade led with a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Chairman Allen Esbenshade, Vice-Chairman Michael Brubaker and Supervisor Kenton Sweigart. Scott Kingsboro, Township Manager, Jodi Diaz, Finance Director, Craig Underwood, Zoning Officer/Code Official and Robert Ansell, Public Works Director/Roadmaster, were also present.

Public Comment: No members of the public were present

Finance: Mr. Kingsboro asked if any Board members had additional questions regarding the budget presented at the November 6, 2025, meeting. Supervisor Brubaker inquired whether any changes had been made to the budget since its presentation. Both Mr. Kingsboro and Ms. Diaz confirmed that no changes had been made.

Parks and Recreation: No updates

Planning and Development: Mr. Underwood provided the Board with an update regarding zoning and code enforcement inquiries within the Township that he has responded to.

Supervisor Brubaker provided the Board with an update on a meeting he attended, hosted by Columbia Water Company, concerning a study of clean water sources in the Township and surrounding areas.

Public Safety: No updates

Public Works: Public Works Director, Bob Ansell, presented the Board with pictures of a used Tow-Behind Leaf Vacuum that Conewago Township plans to sell in the coming weeks and requested approval to possibly purchase the leaf vacuum for use in Township parks and for storm drain maintenance. There would be money in both 2025 and 2026 budget to purchase this used unit.

Administrative/Personnel:

- Mr. Kingsboro provided the Board of Supervisors with a list of the 2026 scheduled Meeting Dates and the 2026 Township Holidays to be approved at the December 4, 2025, Board Meeting.

- Mr. Kingsboro reviewed the proposed Sign Ordinance to update traffic regulations, including setting maximum speed limits in residential districts, correcting street names, and making other amendments. He asked the Board to look at the attached ordinances from other municipalities (the Boroughs of Gettysburg, Marietta, and New Oxford) on traffic regulations for center squares at intersections, including how other Borough ordinances address such situations.
- Mr. Kingsboro discussed a draft of the pension ordinance proposed by the township solicitor. Mr. Brubaker suggested the change from he to he/she. Mr. Kingsboro will let the solicitor know prior to advertisement.
- He also discussed ongoing congestion issues at Route 441/Route 23 area related to traffic signal timing.
- Mr. Kingsboro noted that a resident had contacted him regarding sidewalk repairs and he asked the Roadmaster, Township Engineer and Solicitor how this was handled in the past since no ordinances are in place.

Adjournment

There being no further business, a motion was made by Mr. Sweigart and seconded by Mr. Brubaker to adjourn at 9:48 AM.

Respectfully Submitted,

Scott Kingsboro, Township Secretary