

**EAST DONEGAL TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION MEETING MINUTES
Tuesday, January 20, 2026
8:30 a.m.**

The work session of the Board of Supervisors of East Donegal Township was held on Tuesday, January 20, 2026, at 8:30 AM in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

The meeting was called to order by Chairman Esbenshade, followed by a Prayer and Pledge to the Flag.

Roll call of Supervisors: Present were Supervisors Allen Esbenshade, Michael Brubaker, and Kenton Sweigart. Also in attendance were Scott Kingsboro, Township Manager, Robert Ansell, Public Works Director, Jodi Diaz, Treasurer, and Shannon Sinopoli, Zoning Officer/BCO.

PUBLIC COMMENT - None

FINANCE

Ms. Diaz gave an update on the status of Savvy Citizen and the dates White Rudy LLC will be doing our annual Audit in February.

PARKS AND RECREATION - Disk Golf at Chickies Park

Mr. Kingsboro informed the Board the Lancaster County Disk Golf Club will be meeting with the Park Commission about the possibility of adding a 9-hole disk golf course to Chickies Park. This was in the original master plan of the park. The club will present a layout of the course and cost to the commission for a possible recommendation.

PLANNING AND DEVELOPMENT - Authorizing advertisement for Ordinance 2026-1 for Pennsylvania Uniform Construction Code updates

Ms. Sinopoli advised the ordinance is to amend Chapter 8 of the code of ordinances to adopt the latest PA UCC regulations which include all 2021 International Building Codes with the exception to accessibility provisions, which will remain under the 2018 code.

Motion by Mr. Sweigart to authorize the Township Solicitor to place the advertisement of the required ordinance to amend Chapter 8, Code Enforcement, Article II, Uniform Construction Code, Section 8-20, Legislative Intent, 8-21, Adoption of Pennsylvania Uniform Construction Code, 8-22, Administrative and Enforcement of East Donegal Township Construction Code, for consideration at the February 5, 2026, meeting of the Board of Supervisors, seconded by Mr. Brubaker. Motion approved 3-0.

PUBLIC SAFETY

Mr. Kingsboro advised the fire department will be submitting a formal letter of appreciation for Mr. Ansell for all the help he has provided to the fire department during recent inclement weather events.

Mr. Kingsboro provided an update to the fire department's radios and possible remodel or redo of the current firehouse.

PUBLIC WORKS - Advertising for road projects (Oil & Chip, and Materials)

Mr. Kingsboro informed the Board that he will be looking for approval to advertise road projects at February 5, 2026, Board of Supervisors meeting.

Mr. Ansell advised the traffic signal project at 441 and 743 has begun.

ADMINISTRATION/PERSONNEL

Extension of Employment Agreement for the Township Manager

Motion by Mr. Brubaker to approve the extension of the Employment Agreement with Scott A. Kingsboro for the position of Township Manager as executed April 3, 2025, seconded by Mr. Sweigart. Motion approved 3-0.

The 2026 Fee Schedule Draft and Sign Ordinance Draft were discussed by Mr. Kingsboro and Ms. Sinopoli.

ADJOURNMENT

Motion by Mr. Brubaker to adjourn the meeting seconded by Mr. Sweigart. Motion approved 3-0 and the meeting adjourned at 9:49 a.m.

Respectfully Submitted,

Scott A. Kingsboro
Township Secretary