

**EAST DONEGAL TOWNSHIP**  
**BOARD OF SUPERVISORS MEETING MINUTES**  
**Thursday, April 2, 2026**  
**7:00 p.m.**

A meeting of the East Donegal Township Board of Supervisors was held on Thursday, April 2, 2026, at 7:00 p.m. at the East Donegal Township Municipal Building located at 190 Rock Point Road, Marietta, PA 17547.

1. The meeting was called to order by Chairman Esbenshade at 7:00 p.m., followed by a Prayer and Pledge to the Flag by Supervisor Kenton Sweigart
2. Roll call - Present were Supervisors Allen Esbenshade, Michael Brubaker, and Kenton Sweigart. Also in attendance were Matt Crème Township Solicitor, Scott Kingsboro, Township Manager, Robert Ansell, Public Works Director, Jodi Diaz Township Treasurer and Shannon Sinopoli, Zoning Officer.
3. Chairman Esbenshade introduced Ms. Charity Hain, representative from David Miller/Associates, Inc., to discuss the Township's Small Municipal Separate Storm Sewer System (MS4) program. The purpose of the presentation was to meet the requirement that an annual public meeting be held to update the community on the development and implementation of the Stormwater Management Program, and to gather public comments.

Ms. Hain stated that the Township is subject to terms and conditions of an issued Municipal Separate Storm Sewer System (MS4) Permit. The MS4 Permit regulates the discharge of stormwater to local streams. The Township addresses the MS4 requirements through actions needed to meet the goals stated in the Township's Stormwater Management Program.

Ms. Hain provided an update on the status of the Township's Stormwater Management Program goals. The handful of highest priority wet weather discharge locations were sampled again in 2025. The Township has hosted regional training sessions for Public Works crews on best practices to address storm water issues.

Ms. Hain indicated that the required annual report was filed with PA Department of Environmental Protection (DEP) in September. DEP has not yet responded to that submittal.

No Illicit Discharge Detection Elimination enforcements, but outreach will continue regarding car washing in the Township. We are finishing a PA Department of Environmental Protection Growing Greener Design Grant for Longwood Basin Design. The grant is for \$30,000.

Ms. Hain went over the possible new MS4 program requirements 2026-2031. The MCM requirements 1-6 are the same. Volume Management Plan replaced old Pollutant Reduction Plan. Focus for the next permit year will be on digesting the new MS4 requirements and what the volume requirements are for the Township, discussions regarding collaboration for credits, design for Longwood Basin, and continuing our MS4 permit requirements to keep up with our existing permit compliance.

4. Public Comment
  - A. Linda Good thanked the Board of Supervisors for starting the Savvy Citizen app.
  - B. Bridey Hannold asked if there were fire department or zoning reports. Mr. Kingsboro said there were no reports received. She also thanked the Board for item 9A and the corrections that were completed.
  - C. Rick Tennant asked for a follow-up from last meeting's request about installing a 4-way stop at the intersection of Red Cedar Lane, Rosewood Lane, and Wild Cherry Lane. Currently it is only a 2-way stop. Mr. Kingsboro left the police know so it is on the speed and safety committee agenda.
5. Minutes - Motion by Mr. Brubaker to approve March 5, 2026, regular meeting minutes and March 17, 2026, workshop meeting minutes, seconded by Mr. Sweigart. Motion approved 3-0.
6. Consent Agenda
  - A. Treasurer's Report and payment of bills
  - B. Balance Sheets as of February 28, 2026

- C. Reports
  - ~~i. Fire Company Report: Maytown & Mount Joy~~
  - ii. Library Report
  - iii. MESA Incident Report & Calls & Minutes
  - iv. Roadmaster Report
  - ~~v. Zoning Officer Report~~
  - vi. Susquehanna Regional Police Meeting Minutes
  - vii. Susquehanna Regional EMA
  - viii. East Donegal Sewer Authority Meeting Minutes
  - ix. Marietta-Donegal Joint Authority Meeting Minutes
  - x. GEARS Meeting Minutes
  - xi. East Donegal Park Commission Meeting Minutes

Mr. Kingsboro advised that the Fire Company and Zoning report can be removed. Mr. Splain Jr. gave a brief overview of EMA dispatches.

Motion by Mr. Sweigart to approve the consent agenda items, seconded by Mr. Brubaker, Motion approved 3-0.

7. Old Business

- A. Award Contract for Oil & Chip Roadway Project

Motion by Mr. Brubaker to award the contract for the seal coating of Airport Road, Nissley Road, and Iron Bridge Road to Russell Standard Corporation based on bids received and opened on Monday, March 30, 2026, seconded by Mr. Sweigart. Motion approved 3-0.

- B. Award Contract for Roadway materials (Asphalt and Aggregate) for 2026 – no bids

Mr. Kingsboro stated public works currently uses a company that is Costar approved and most projects are below the \$13,200 bid threshold, so public works can shop for the best price for road materials.

8. New Business

- A. Consideration of the purchase of a Mini Excavator with attachments

Motion by Mr. Sweigart to approve the purchase of a Caterpillar Mini Excavator with attachments using the DCED grant funds of \$130,000 and \$2,535.00 from the capital reserve account for a total amount of \$132,535.00, seconded by Mr. Brubaker. Motion approved 3-0.

- B. Stormwater Management Plan – 1558 Old River Road

Motion by Mr. Brubaker to approve the stormwater management plan and requested modifications for 1558 Old River Road, conditioned upon the applicant addressing all outstanding comments from the March 9, 2026, Township Engineer review letter, seconded by Mr. Sweigart. Motion approved 3-0.

9. Liaison Reports

- A. Mr. Kingsboro discussed the Draft Sign Ordinance provided to the Board of Supervisors and asked for the Board to look over and let him know if there were any questions or concerns on the draft prior to the solicitor and traffic engineer reviewing it.
- B. Mr. Kingsboro announced the Township applied for a 2027 Green Light Go Grant for updating 4 traffic lights in the township.

Adjournment – Motion by Mr. Brubaker to adjourn the meeting, seconded by Mr. Sweigart. Motion approved 3-0 and the meeting adjourned at 7:49 p.m.

Respectfully Submitted,

Scott A. Kingsboro  
Township Secretary