

**EAST DONEGAL TOWNSHIP
BOARD OF SUPERVISORS
WORK SESSION MEETING MINUTES
Tuesday, August 18, 2026
8:30 a.m.**

The work session of the Board of Supervisors of East Donegal Township was held on Tuesday, August 18, 2026, at 8:30 a.m. in the East Donegal Township Municipal Building, 190 Rock Point Road, Marietta, PA 17547.

1. The meeting was called to order by Chairman Esbenshade, followed by a Prayer and Pledge to the Flag.
2. Roll call of Supervisors: Present were Supervisors Allen Esbenshade, Michael Brubaker and Kenton Sweigart. Also in attendance were Bernadette Hohenadel, Township Solicitor, Robert Ansell, Public Works Director; Shannon Sinopoli, Zoning Officer; Jodi Diaz, Finance Director; Scott Kingsboro, Township Manager
3. Public Comment – None
4. Public Safety – Mr. Kingsboro discussed the email from County 911 about the change in York County Ambulance 41 since Penn State Health is no longer servicing the area. Mr. Kingsboro suggested we ask the county to keep the new Ambulance in the same position on the boxes as the old unit was. All supervisors agreed with the discussion and a letter of support for it if needed.
5. Finance – None
6. Parks and Recreation – Looking at the possibility of Disc Golf in 2027 at Chickies Day Use Park
7. Planning and Zoning

a. 145 Airport Road – Stormwater Management Plan

Motion by Mr. Brubaker to approve the Stormwater Management Plan and requested waiver for 145 Airport Road, conditioned upon the applicant addressing all outstanding comments from the July 17, 2026, Township Engineer review letter, seconded by Mr. Sweigart. Motion approved 3-0.

b. 126 Appaloosa Drive – Waiver request of Section 39-89.(e) of the Stormwater Management Ordinance.

Ms. Sinopoli advised the township received a waiver request for reasonable accommodation to allow a fence to be constructed within a stormwater drainage easement. Ms. Hohenadel explained that the property owner has provided the township with documentation of support from medical personnel for this accommodation request to permit a fence through an existing drainage easement so that a fence can be constructed around the entire backyard area. Ms. Hohenadel suggested several conditions if the board supported this request. Discussions took place regarding keeping any fencing or posts outside of the area of the stone infiltration bed facility as there is approximately 1-1/2 feet from the edge of the stormwater facility to both side yard property lines where any fencing could be placed.

Motion by Mr. Sweigart to approve the waiver request of Section 39-89.(e) of the Stormwater Management Ordinance to permit the erection of a fence to encroach within a drainage easement to allow for reasonable accommodation under the Americans with Disabilities Act subject to the following conditions: 1. A gate shall be placed in the fence to allow for access by Township officials, employees and contractors to access the stormwater easement area as needed for maintenance or repairs in the easement area; 2. the fence shall be removed when the current owners move or when the need for the fence no longer exists; 3. that the location of the fence be limited as much as possible within the easement area; 4. that the fence be of such a material that stormwater can flow through or under it should that need arise. After further discussion another condition was added to the motion by Mr. Sweigart that such fencing cannot impinge or intrude upon any area of the subsurface stormwater facility. Seconded by Mr. Brubaker. Motion approved 3-0.

8. Public Works

- a. Resolution 2026-11 change order number three for quantity adjustments for items 1-10,1-12,1-17, 1-18, 1-21, and 1-22 for a decrease of \$43,608.44 and total project cost of \$738,515.06.

Motion by Mr. Brubaker to adopt Resolution 2026-11 approving contract change order number three for quantity adjustments for items 1-10,1-12,1-17,1-18,1-21, and 1-22 for a decrease of \$43,608.44 and total project cost of \$738,515.06. seconded by Mr. Sweigart. Motion approved 3-0.

9. Administration/Personnel

- a. Employee Evaluation Forms

Mr. Kingsboro stated there is one for exempt employees and one for non-exempt employees. The supervisors all agreed to move forward with the evaluations for employees.

10. Other Matters

Mr. Kingsboro mentioned there will be a Regional Elected Officials meeting on Tuesday September 29th no other details currently.

11. Adjournment - Motion by Mr. Sweigart to adjourn the meeting, seconded by Mr. Brubaker. Motion approved and the meeting adjourned at 9:13 AM.

Respectfully Submitted,

Scott Kingsboro
Township Manager